

ASSOCIATED STUDENTS OF CLACKAMAS COMMUNITY COLLEGE

STUDENT CONSTITUTION

Adopted 04/03/2024

Preamble

We, the students of Clackamas Community College, being vitally interested in our own education, our cultural, social and material welfare, desiring to stimulate and improve democratic student government, and to maintain academic freedom, academic responsibility, and student rights, do hereby establish this constitution.

Article I - Names and Insignia

Section I - Student Body

The name of the Association shall be the Associated Students of Clackamas Community College (ASCCC).

Section II - Representative Body

The representative body of the ASCCC shall be known as the Associated Student Government of Clackamas Community College (ASGCCC), and shall consist of an Executive Cabinet and an official body.

Section III - Colors

The official colors of the Association shall be white, navy, scarlet, and black.

Section IV - Seal

The official seal of the Association shall be the same as the college seal.

Article II - Purpose

Section I – Statement of Purpose

The purpose of the ASGCCC shall be to encourage, promote, and regulate the activities of the body and sub-organizations under the direct control of the ASGCCC.

Article III - Membership

Section I - Qualifications

Membership in the Association shall consist of all students who are officially enrolled at Clackamas Community College.

Section II - Non-discrimination

ASGCCC is open to all Clackamas Community College students. No Clackamas Community College student may be denied membership on the basis of race, sex, sexual orientation, gender identification, religion, ethnicity, national origin, use of native language color, age, disability, or veteran status.

Article IV - Officials

Section I – Executive Council

1. The Executive Council Shall consist of the President, Vice President, and Secretary
2. The Executive Council shall meet weekly or as needed.

Section II - Cabinet

1. The Cabinet will set into operation the duties and tasks directed by the President, in accordance with the goals established for the year.
2. The Cabinet shall consist of between seven and nine members: two elected, an appointed Secretary and between four and six appointed chairs whose positions shall reflect the ASGCCC goals for the given year.
3. The elected officials shall consist of the President and Vice President.
4. A selection committee as stated in the bylaws shall appoint the Secretary and the four to six chairs.

Section III – Duties and Responsibilities

1. All Duties and Responsibilities are outlined in the Bylaws.
2. If a member fails to meet the requirements the member will be removed from office and the appeals process will begin.
 - a. The appeals process is outlined in the bylaws.
 - b. The member is re-instated but fails to meet the GPA or credit requirements the following term, they will be removed from office with no consideration for appeal.

Section VI - Removal from Office

A. By ASGCCC

1. Non-elected members
 - a. Any member of ASG may request the removal of a non-elected member of ASG.
 - b. A request for removal is to be solely based on the member's failure to perform their duties as outlined in the Constitution, Bylaws, or Administrative Rules.
 - c. Removal from office requires Three-Fourths approval of the Cabinet and is effective immediately.
2. Elected members
 - a. Any member of ASG may request the removal of an elected member of ASG.
 - b. A request for removal is to be solely based on the member's failure to perform their duties as outlined in the Constitution, Bylaws, or Administrative Rules.
 - c. Removal of office requires the following:
 - i. A Three-Fourths approval of ASGCCC.

- ii. A Two-Thirds approval of the ASCCC.
- iii. A vote will only go to the ASCCC if it first passes with ASGCCC.

B. By ASCCC

1. Any member of ASCCC may initiate the process to remove an ASG member.
 - a. To initiate the process 100 signatures must be petitioned.
 - b. A request for removal is to be based on the member's failure to perform their duties as outlined in the Constitution, Bylaws, or Administrative rules.
 - i. Removal of an elected official requires approval of Two-Thirds votes cast of ASCCC.
 - ii. Removal of a non-elected member requires Three-Fourths vote of the ASGCCC.

Section VII - Terms of Office

1. No elected official shall hold an office for more than one year without being re-elected to that office. No appointed official shall hold an office for more than one year without being re-appointed to that office.
2. Any person replacing an official shall serve for the remainder of that official's term of office.

Section VIII - Vacancies

1. If both the President and Vice President positions should become vacant at the same time, the Secretary shall assume the presidency. The selection process outlined in the bylaws shall then be used to fill both the Vice President and the Secretary positions.
2. If any position other than President should have a mid-term vacancy, the selection process outlined in the bylaws shall be used to fill the position.

Article V – Appropriations

Section I – Process

1. All funds greater than 25 dollars must be appropriated through the ASG appropriations process.
2. The Cabinet shall review and approve appropriations with a Two-Thirds vote. If appropriation requests 500 dollars or more, or appealed, ASGCCC will review and will be approved with a Two-Thirds vote.
3. The appropriations and appeal process is outlined in the Appropriations Outline Document.

Section II – Restrictions

1. No funds or monies of the ASGCCC are to be donated, spent, or contributed to any organization or concern not directly affiliated with the Clackamas Community College's students, faculty, staff, or campus without the approval of Two-Thirds ASGCCC.

Article VI - Meetings

Section I - General Meetings

1. General meetings shall be held every week during the fall, winter, and spring terms.

2. The day and time ASGCCC is to meet shall be established by the ASGCCC President prior to registration for the term and shall remain constant throughout the term

Section II - Special Meetings

1. Special meetings of the ASGCCC may be called by the President or by a majority of the ASGCCC as per the bylaws.

Section III - Quorum

1. For a vote of ASGCCC to be official, a quorum must be present.
2. Fifty percent plus one of ASGCCC shall constitute a quorum.

Section IV - Rules of Order

1. The President shall establish the rules of order in conducting the meetings
2. A change in rules of order may be enacted by majority vote of the ASGCCC at any weekly meeting.

Section V - Attendance

1. Members of ASGCCC are expected to attend meetings as designated by the job descriptions in the bylaws.
2. Absences may be excused by a Two-Thirds vote of the Executive Council
3. Any unexcused absence from three regular ASGCCC meetings in one term will begin the appeal process outlined in the bylaws.
4. The President will notify the body of the official's removal from office at the next regular ASGCCC meeting
5. All absences from official ASGCCC department meetings will be treated as absences from regular ASGCCC meetings.
6. Only one absence may be counted per day.

Article VII - Clubs

Section I - Responsibility of Clubs

1. All student groups organized in the interest of the ASGCCC or its activities are responsible to the Association for their actions.

Section II - Organization

1. Any group or club desiring to organize shall present its constitution to the ASGCCC Club Chair (or Officer if there is no Chair).
2. This constitution must be approved by a Two-Thirds majority vote of ASGCCC for the club to be recognized.
3. Any change in a club's constitution must be approved by a Two-Thirds majority vote of ASGCCC.

Article VIII - Committees

Section I – ASG Committee Establishment

1. The Constitution Review Committee shall be established if revisions to the constitution shall be made.

2. The ASG President has the power to establish any ASG committees that works towards ASGCCC's goals for the year.

Article IX - Ratification, Revisions, Amendments, Repeal

Section I - Ratification

1. The Constitution shall take effect when it has passed the ASGCCC by a Two-Thirds vote and has been ratified by Two-Thirds of the votes cast in an election of the ASCCC.

Section II - Revisions

1. A revision is considered a change in the wording, grammar, or punctuation, or clarification of the present wording.
2. Correction of typographical errors shall not constitute a revision.
3. The revision process shall conform to the following guidelines:
 - a. Revisions to this Constitution are to be brought before the ASGCCC, which shall refer the revisions to a Constitutional Review Committee. After being reviewed by that committee, a Two-Thirds vote of the ASGCCC shall be required for approval of the revision.

Section III - Amendments

1. An amendment is considered an addition or removal of a section or an article to the present Constitution.
2. Creation of an amendment to the Constitution shall conform to the following guidelines:
 - a. An amendment to the Constitution can be initiated by any student of ASCCC by way of a petition containing one hundred signatures from the ASCCC or by a Two-Thirds vote of the ASGCCC.
 - b. The proposed amendment shall, after having been posted for two weeks, be presented by ballot to the ASCCC, where it must receive Two-Thirds of the votes cast, after which it shall become an amendment to the Constitution.

Section VI -Repeal

1. Repeal of this constitution is considered an annulment of the current Constitution and replacement of it by a new Constitution.
2. Repeal of this constitution shall conform to the following guidelines:
 - a. A repeal of the Constitution can be initiated by any student of the ASCCC by way of a petition containing 100 signatures from the ASCCC or by a Two-Thirds vote of the ASGCCC.
 - b. The proposed Constitution shall, after having been posted for two weeks, be presented by ballot to the ASCCC, where it must receive Two-Thirds of the votes cast, after which it shall be considered, ratified, and its provisions will take effect.
 - c. If the proposed Constitution fails to be approved by the ASCCC, the original Constitution shall stand.